



# ESP Jobs in ServiceBench

## JOBS APPROVED IN ESP, BUT NOT INVOICED

Jobs that were approved in ESP prior to Nov 5<sup>th</sup> converted to ServiceBench as a claim Under Review. For payment, please submit an itemized invoice to Accounts Payable [apcchs@cchs.com](mailto:apcchs@cchs.com)

## JOBS NEVER APPROVED IN ESP

Jobs that were never approved in ESP converted to ServiceBench as a job. You can process these as you would a normal ServiceBench job by clicking Create Claim to enter your diagnosis and pricing. After submitting, if the approval differs than your amount requested, click ESCALATE so the approval can be reviewed.